# Trout Creek School District #6

# Board Meeting Minutes

6/14/2022

**In Attendance:** Scott Rasor, Board Chair; Zach Hannum, Board Member; Carolyn Nesbitt, Vice Chair; Mike Linderman, Board Member; Preston Wenz, Superintendent; Others - Marion Stonehocker; Sheila Hoffland, Gabriele Ohning, David Sorenson, Taylor Etienne, Katie Platz, Kate Hardman, Donn Morris, Jennifer Adair

**I. Call to order**

Mr. Rasor called to order the special meeting of the Trout Creek School Board at 6:00 pm on 6/14/2022 at Trout Creek School.

**II. Pledge of Allegiance**

Mr. Rasor led the Pledge of Allegiance.

**III. Recognition of Visitors/Public Comment**

Gaby Ohning thanked Mike Linderman for his many years of service on the Board as Chair. Gaby also spoke to the Board about her observations in the district and with Board meetings. She mentioned policies related to how Board meetings should run and some responsibilities of the Board. She put together a one sheet of how Board meetings should go and said it would be available for anyone who desired one. She spoke of Mr. wenz’s focus on academics this upcoming year.

Kate Hardman spoke about her experience with Trout Creek School as a homeschool parent. She likes how the archery is going and how inviting the school is to homeschool students and families. She mentioned she has already told Mr. Wenz she would coach the girl’s basketball team too. She said she just wanted to share her positive experience with the Board. She told the Board people are talking and noticing the many good things happening at Trout Creek School.

Taylor Etienne spoke to the Board regarding paying the person teaching Early Kindergarten more than what was listed on the matrix for classified staff. She also mentioned some sort of back pay should be provided to Mrs. Wenz for the 21-22 school year for teaching Early Kindergarten as the position does most of what a certified teacher does.

**IV. Approval of the Agenda as Presented**

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

**VI.**  **Administrative Update**

Mr Wenz provided the following:

Enrollment ended with 64 students.

May overall attendance 85%

Overall attendance for the year was 85%

Testing was completed without incident.

District will be in School Improvement again due to more than 5% not testing

Pre & post tests ready for Fall

Teachers rebuilt master schedule

Calendar is in Infinite Campus

Residency program set to start in August

Mrs. Wenz will attend Teacher Leader training June 20-24

5 staff will attending a reading conference in August (3rd-5th)

Taylor attended a co-op training

Renna will attend training in Billings end of June

Jennifer McPherson is at training this week

Dave has his facilities report

Need to fill one special education para spot

Activities banquet was a success

Mr. Wenz will fulfill AD duties as no one on staff wanted to do it

Basketball schedules for boys and girls is about 90% done

Fall meeting for sports TBA

Archery & ESTEAM will go all year

Archery is receiving $5,000 worth of 3D targets from NASP

Schedule for all extracurricular activities is being completed

A master schedule of all activities will be available upon completion

**Upcoming Dates**

August 22 - Kindergarten Round-up

August 24 - Back to School Bash from 4-6pm in the parking lot

August 29 - First Day of School

**District Goals Update**

* TCS will provide a safe and drug free environment for all staff. Students, and guests
  1. No injuries requiring outside treatment, no drug referrals, accident forms utilized when any injuries occurred
* TCS will ensure that curriculum is aligned throughout grade levels

1. Pre & post test developed by staff to begin using school year 22-23
2. Teachers have met and have curriculum aligned for reading, math, writing
3. Professional development on standards and curriculum was held in April
4. Teachers have reviewed curriculum resources and have placed necessary orders to acquire needed materials to further alignment delivery

* TCS will ensure that the counseling program will focus on meeting the emotional and social needs of our students

1. Counseling services continue between Barb Mosher and Lana Dicken
2. Services are provided on average two days per week (Mondays & Fridays)
3. Resources were purchased this past spring for social/emotional support (Conscious Discipline Buddies)
4. Looking for possible upcoming training on mental health first aid and mindfulness curriculum

* TCS will ensure that facilities will be well maintained and safe

1. Roof being redone beginning June 14
2. Currently working on getting all inspections, certifications, and other required checks and balances updated and on a schedule
3. Dave has been in contact with several people in regards to making sure everything that is to be inspected and certified is current or gets current and on schedule
4. Safety inspection items noted were fixed and completion status submitted back to the state
5. New security cameras will be installed this summer with an anticipated start date of around June 20
6. Deep clean of building will begin in July after roof is done and new camera system is done

* TCS will provide a minimum of 7 opportunities for parent/guardian involvement at the school per school year

1. Open House in September
2. Winter concert
3. Spring concert
4. Activities banquet
5. Swoop’s Thank You breakfast
6. 8th grade symposium
7. Graduation/Promotion ceremonies
8. End of year picnic and awards
9. Monthly award ceremonies
10. Bazaar
11. Various extracurricular activities
12. Field trips

* TCS will use data from multiple measures to monitor student progress
  + State assessment
  + FastBridge
  + Classroom assessments
  + Pre & post tests
  + Daily classroom work and activities
  + Data on these different assessments and measures to follow within the next two Board meetings in order to allow for all of the data to hopefully be in
* Positive comments received about the district were provided in the report

VIII. **District Clerk Update**

Financial update was provided through what Ms. McPherson sent to the Board

ESSER funds update was provided and discussed.

IX. **Discussion (D) and Action (A) Items:**

1. Lisa Currie was recommended for the Title I para position.

Action Read By: Mr. Rasor; Motion Made By: Mr. Linderman; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

1. Early Kinder Instructional Para position pay was tabled. Taylor Etienne asked if the added ANB the District was going to receive from increased enrollment could be used to pay more for the position. Mrs. Etienne also asked for back pay for Mrs. Wenz for the current year since she did not realize she was making the amount she was. Mr. Wenz recommended the pay stay where it was as it is a classified position and the amount was known when the contract was signed. Mr. Wenz also stated he was not in favor of back pay for Mrs. Wenz because she also signed a contract knowing what she would be making. Mr. Wenz reminded the Board and those in attendance that the increased ANB would not be seen for two years as the next school year budget is based off of the year before. The budget numbers for 22-23 will be based on enrollment from 21-22. **The Board tabled the topic.**
2. It was learned that the HSA cannot be set up unless the highest deductible plan was chosen. Mr. Wenz and Ms. McPherson recommend that the District pay dental and/or vision premium up to and including the family amount for those staff who do not choose health insurance but chose dental and/or vision.

Action Read By: Mr. Rasor; Motion Made By: Mrs. Nesbitt; 2nd: Mr. Hannum

**On the poll of the Board, the motion carried unanimously.**

1. The FTE status coverage in the handbook is wrong. It should match what the District actually pays.

Action Read By: Mr. Rasor; Motion Made By: Mr. Linderman; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

1. Blackfoot VOIP is the best quote for this new phone system that we have to move to.

Action Read By: Mr. Rasor; Motion Made By: Mr. Hannum; 2nd: Mrs. Nesbitt

**On the poll of the Board, the motion carried unanimously.**

1. Transportation committee has not met with Mosher Transportation yet. **Item was tabled**
2. The water line that broke in the winter is still being considered to get fixed but the District is checking on ARPA funds to use for it. **This item was tabled.**
3. The evaluation of the current HVAC system was completed and the results or suggestions are not in yet. **This item was tabled until those results are known.**
4. District lines cannot be moved right now Mr. Wenz learned.
5. The discussion to stay with MTSBA continued.

**XI. Adjournmen**t – Meeting was adjourned at 7:57 pm

Next regular meeting will be August 9, 2022, at 6pm.

\*Minutes Prepared by Mr. Preston Wenz due to Clerk’s absence to attend Summer Conference.

Respectfully Submitted,

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Jennifer McPherson, District Clerk Date

Approved on \_\_\_\_\_\_\_\_\_\_\_\_, 2022.

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D. Scott Rasor, Board Chair Date